STAR Grant Committee

Ad Hoc

Purpose:

To provide encouragement and support for CCIRA members who want to try new reading/writing experiences with their students.

Budget: $9,000.00

COMMITTEE MEMBERS

Sarah Iversen, Chairperson
3414 W 154th Place
Broomfield, CO 80023
303-601-9802
sarahiversen86@gmail.com

Molly Rauh, Executive Committee Liaison

Charges

- Using the rubric and published criteria, review and judge the applications. Send emails to all applicants advising them as to whether or not their proposal was funded.

- Disseminate information about the winners to: CCIRA Treasurer, CCIRA President, CCIRA President-Elect, CCIRA Conference Program Chair

- Collect expenditure receipts from the previous year's grant recipients, reconcile, and submit to CCIRA treasurer.

- Ensure that all recipients create and submit an electronic presentation (PowerPoint, video, etc.) with a QR code, picture, and description of the grant for inclusion in the conference program and *Colorado Communicator*, as well as dissemination to local councils.

Timeline

Spring: If you are a new committee chairperson, meet with the prior committee chair and your Executive Committee Liaison to review past committee procedures and activities and to get committee records.

November: By November 30, get QR codes and description of project (video, powerpoint, prezi, written reflection w/ photos, or other visual documentation) to be put in the conference brochure.

December: By December 15, send brief promotional statement to editor of *The Colorado Communicator* (Immediate Past President).

March: Deadline for applications is March 30.

April: Committee meets to review and award grants. Notify all recipients and non-recipients. Send list of recipients to CCIRA Treasurer to get checks to send to recipients. Submit names of winners to Marketing Chair.

May: Send End-of-Year Report to CCIRA President by May 15.

June: Send revisions of STAR Grant application form, charges, timeline sheet, and Committee Member list to CCIRA President.

September: Convey information regarding STAR Grant at CCIRA Leadership meeting.

Required Meetings

Chairperson:
    February: CCIRA Annual Conference
    April & September: Leadership Meetings

Committee:
    April: Committee meetings to fulfill charges

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	Budget	Summary	Objectives Student Activities Evaluation	Timeline	Literacy Connection	Professional Development
STAR Grant Reviewer Rubric						
Meets Standard **5 points**	• Specific titles included • Itemized cost list included • Materials directly relate to reading and/or writing instruction • Discounted prices reflected • total cost listed	• Tells who the project is for • Includes grade level(s) • Includes number of participants • 150 words max • gives a brief snapshot of the program	• 3-5 student objectives listed in bulleted format • student activities listed • method for evaluation included (What students will know, understand, and be able to do) • 300 words max	• specific timeline for implementation included	• includes explanation of instruction or promotion of reading and/or writing • 150 words max	• tells how teacher's instruction will be enhanced through this grant • phrases such as "give me the opportunity to…" "force me to…" "allow me to integrate…"
Partially Proficient **3 points**	• some titles listed • total cost without specifics • no discount • no total	• more than 150 words • incomplete summary • includes unnecessary information	• objectives activities, or evaluation, listed but not all 3	• general timeline included	• more than 150 words • vague explanation of instruction or promotion of reading and/or writing	• tells of personal or student growth rather than professional growth • little information about enhanced instruction
Unsatisfactory **1 point**	• total cost is listed with no specifics • materials listed do not directly relate to reading/ writing instruction	• vague or confusing summary	• vaguely refers to objectives, activities, or evaluation	• incomplete timeline included	• lack of information about how reading/writing will be promoted through this grant	• includes little info about professional development or enhanced instruction

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Stimulate Teacher's Achievement in Reading Grant

APPLICATION INFORMATION

In order to encourage CCIRA members to try new reading/writing experiences with their students, CCIRA has developed the STAR Grant Program.

Successful applicants will receive up to $500 to develop and implement reading projects that directly impact students.

Application must be submitted at ccira.org by: **March 30**
For online grant application, go to ccira.org and click on "Grants and Awards"

Applicant Notification & STAR Grant Recipient Funding: May 15

Additional Information

1. Applicants must apply online. Self-generated application forms will not be accepted. Online grant applications can be found at ccira.org, and click on Grants and Awards. Be sure spelling and grammar is correct and the writing is professional.

2. Please keep a copy of your grant application.

3. You may apply for only one STAR Grant each year.

4. STAR Grant applicants must have joined CCIRA by February 15 and must have a current membership number included in the application.

5. The proposal must involve instruction or promotion of READING/WRITING. The proposal must have direct impact on students, meaning that the work and implementation of this project must be done directly with students. Priority will be given to requests for literature, trade books, and/or ebooks over programs and/or text books.

6. All successful grant recipients will be asked to share information about the project with CCIRA members through an electronic presentation that will be submitted with a QR code, a picture of the recipient, and a description of the project. The presentation will be part of the conference program and will be given to local councils and the *Colorado Communicator*.

7. STAR Grant recipients will be responsible for submitting their receipts to the committee chair by November 1. If required receipts are not submitted, grant recipient will be ineligible for grant money the following year.